

## **VOLUNTEER POSITIONS**

Volunteers must be at least 18 years old.

Some positions require an AGLC Volunteer worker form to be filled out. Volunteers in these roles cannot have a criminal record.

### **GENERAL MANAGER/ALT**

- Makes sure volunteers are signed in with name tags on
- Opens and closes casino with casino staff and Advisor
- Relief for other volunteers if required
- Requires walking or standing 10-25% of the time
- Will be working primarily in the Cash Cage during the day shift and the Cash Cage and Count Room during late shift. Some activity takes place on the casino floor
- No experience necessary

### **BANKER**

- Opens and closes bank with Advisor
- Data entry into computer
- Transfers money and chips to and from cashier when required
- Transfer chips to the Chip Runner when requested
- Primarily sitting 90% of the time in Cash Cage
- Some computer knowledge preferred but not necessary

### **CASHIER**

- Exchanges chips from the patrons for cash
- Will be handling large amounts of chips and cash
- Primarily sitting or standing 90% of the time in Cash Cage (Depends on their personal preference)
- Experience with cash handling is preferred but not necessary

### **CHIP RUNNER**

- Opens and closes tables with casino staff
- Minimal use of handheld computer in the performance of their duties
- Sitting 80% of the time waiting
- Must remain on Casino Floor or volunteer lounge
- No experience necessary

### **COUNT ROOM STAFF**

- Responsibilities include sort, count, verify and amalgamate cash.
- Count Room Supervisor- records money that is counted into a computer
- GM assists with sorting money and does paperwork at end of night
- Sitting 90% of the time while in Count Room.

## **As a volunteer, you will be glad to know that:**

- Training and support will be provided by an experienced casino advisor in both the cage and the count room who will train you, support your work, and make the experience one that you will want to repeat.
- The casino control system is computerized. If you use an ATM banking machine or Interac, you will feel comfortable with the computer system and the equipment.
- You will be greeted on arrival, registered and given a nametag to wear at all times.
- **BRING PHOTO I.D. WITH YOU TO THE CASINO.**
- Volunteering at the casino is easy and fun. You will get time for breaks and meals.
- You are able to order one meal during your shift, which is covered by SSA.
- Feel free to bring some reading or work for during your shift.
- Volunteering at the casino is as safe as possible. You can be walked to your car if you wish.
- Volunteers ARE NOT ALLOWED TO PLAY any casino games, VLT, or slot machines on either day, before their shift or after their shift, or whether or not they are working a shift.
- “Volunteers cannot be under the influence of alcohol, or consume liquor, or use illicit substance before or during their shift.” (AGLC CTCOG 2.6.4 [d])
- Volunteer dress code in our casinos is business casual.
- The casinos have a fragrance-free policy. Please, no perfumes, fragrances or scents.
- **Your shift at the casino is very important. Please call if you cannot work or are going to be late.**